

Job Scope Sheet for Foreign Domestic Worker



Staff: Pauline on 21/8-

This job scope sheet pertains to the job offer made by the Employer to the FDW. It shall be translated into the FDW's language and given to her before she signs the employment contract.

Particulars of Parties

The Employer

Full Name: Lim Siew Chen MRIC/Passport No.: _____

- ☒ New
☐ Reselect
☐ Replacement

The Foreign Domestic Worker (FDW)

Full Name: May Min Shun (Code: hn) Passport No.: _____

P/P Ready Date: Perm

Job Scope

Persons in household of Employer's family:

- 2 adults
3 young adults aged 13 to 18
 _____ children aged 5 to 12
 _____ children aged between 3 to 5
 _____ infants/babies below 3
 _____ person(s) requiring constant care and attention (excluding babies)

Minimum Doh.
BASIC: \$80.00

The FDW shall be required to perform domestic duties as follows (to tick where applicable):

- ☒ Household chores
☒ Cooking
☒ Looking after aged person(s) in the household [constant attention is *required not required]
☐ Baby-sitting
☐ Child-minding
☒ Others (please specify): Wash Car, cleaning house, cooking.

Must respect old people, share room with Grandma.

Place of Work (to tick where applicable):

a) House Type:

- ☒ Landed Property - 4 storey
☐ Condominium/ Private Apartment
☐ HDB 5-room or larger
☐ HDB _____ -Room Flat (specify no. of rooms)
☒ Others (7) TOKE (specify)

b) Number of Bedrooms in the house: 06

 Signature of FDW