

## Job Scope Sheet for Foreign Domestic Worker

Employment Agency Name : United Channel Services Pte Ltd

License No. : 11C4954

865 Mountbatten Road #01-11 &amp; #01-22/23/24/25 Katong Shopping Centre S437844

Tel : (65) 63448807

Fax : (65) 63450806

Staff: Sharon on \_\_\_\_\_

This job scope sheet pertains to the job offer made by the Employer to the FDW. It shall be translated into the FDW's language and given to her before she signs the employment contract.

## Particulars of Parties

The Employer

Full Name : Nirmala p/o Shewalingam NRIC/Passport No. : \_\_\_\_\_

- ☒ New  
☐ Reselect  
☐ Replacement

The Foreign Domestic Worker (FDW)

Full Name : Niang Sarung (Code: uc-k+1-191) Passport No. : \_\_\_\_\_

P/P Ready Date : \_\_\_\_\_

## Job Scope

Persons in household of Employer's family:

- 2 adults  
2 young adults aged 13 to 18  
2 children aged 5 to 12  
2 children aged between 3 to 5  
2 infants/babies below 3  
2 person(s) requiring constant care and attention (excluding babies)

- Vegetarian (some months)
- week ends always have family gathering.

The FDW shall be required to perform domestic duties as follows (to tick where applicable):

- ☒ Household chores  
☒ Cooking  
☐ Looking after aged person(s) in the household [constant attention is \*required/not required]  
☐ Baby-sitting 7 grandchild will be @ emp house.  
☐ Child-minding  
☐ Others (please specify):  
2 off day per month

Place of Work (to tick where applicable):

a) House Type:

- ☐ Landed Property  
☐ Condominium/ Private Apartment  
☐ HDB 5-room or larger  
☒ HDB 4 -Room Flat (specify no. of rooms)  
☐ Others \_\_\_\_\_ (specify)

b) Number of Bedrooms in the house: \_\_\_\_\_

Signature of FDW