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## **Certificate of Attendance**

This certificate is awarded to

## QUIZZAGAN JENELYN ABUNAGAN

Work Permit Number: 0 27866247

Date of Application: 27/08/2018

For successfully completing

Foreign Domestic Worker (FDW)

Settling-In Programme

Conducted on: 31/08/2018

Director, GMC



Cert Number: 491605



## TRAINER'S OBSERVATION CHECKLIST FDW PRACTICAL SESSION AT THE SETTLING-IN PROGRAMME (SIP)

FDW Name:	QUIZZAGAN JENELYN ABUNAGAN	FDW WP No:	0 27866247
Height:	148.0	Weight:	53.0
Date of SIP:	31/08/2018	Signature of Trainer:	
Room:	SIP ROOM 6	Seat No:	23
Nationality:	PHILIPPINES	_	•

This checklist is used by the SIP Trainer to note down his/her observations of the above-mentioned FDW when she practised hanging laundry and cleaning window at the SIP. This information hopes to highlight areas where the FDW may require closer supervision and additional training.

Practical Elements		Safety Practices to be Followed	Did the FDW Follow the Safety Practices?			
			Yes	Yes, but only on 2 attempt	Yes, but only on 3 rd attempt	No ( Despite after 3 attempts
(1) Hanging Laundry	(a)	FDW does not place more than <u>one</u> piece of heavy clothing on the bamboo pole	/			
	(b)	FDW is able to place heavier clothing (e.g. big towel or jeans) near the bracket and lighter clothing (e.g. t-shirt) at the far end of the bamboo pole				
	(c)	FDW is able to secure clothing with clothes pegs				
	(d)	FDW ensures that the floor is dry before hanging laundry	/			
	(e)	FDW is able to stand firmly on			/	
		ground(feet slightly apart; does not lean out of the window) without tip-toeing.	kov obso	ryations mad		
		ground(feet slightly apart; does not lean out of the window) without tip-toeing.  itional Comments (Include only if there are	key obse	rvations mad	e):	
	Add	ground(feet slightly apart; does not lean out of the window) without tip-toeing. itional Comments (Include only if there are	key obse	rvations mad	e):	-
	Add	ground(feet slightly apart; does not lean out of the window) without tip-toeing.  Itional Comments (Include only if there are  FDW is able to lock and check that window grilles are locked before cleaning the window exterior (employer/adult	key obse	rvations mad	e):	
(2) Cleaning Windows	Add (f)	ground(feet slightly apart; does not lean out of the window) without tip-toeing.  Itional Comments (Include only if there are  FDW is able to lock and check that window grilles are locked before cleaning the window exterior (employer/adult supervision also required)  FDW is able to use extended cleaning tool to clean window exterior and hard-	key obse	rvations mad	e):	
Cleaning	Add (f)	ground(feet slightly apart; does not lean out of the window) without tip-toeing.  Itional Comments (Include only if there are  FDW is able to lock and check that window grilles are locked before cleaning the window exterior (employer/adult supervision also required)  FDW is able to use extended cleaning tool to clean window exterior and hard-to-reach areas on window  FDW is able to lock and check that window is locked before cleaning the	key obse	rvations mad	e):	