

Admin3

From: MOM WPD Advisory (MOM) <WPD_Advisory@mom.gov.sg>
Sent: Thursday, 7 January, 2021 9:03 PM
To: admin3@unitedchannel.net
Cc: MARKANDSERENE@GMAIL.COM
Subject: [E0001] IIS YUSTIANAWATI(GXXXX709W) is allowed to enter Singapore between 11 Jan 2021 and 13 Jan 2021

Dear Sir/Madam

Your application for IIS YUSTIANAWATI(GXXXX709W)'s entry into Singapore on 12 Jan 2021 has been approved. This approval allows the foreign domestic worker ("**FDW**") to enter Singapore between 11 Jan 2021 and 13 Jan 2021. You must submit a new application if he/she is unable to arrive on the approved arrival dates. He/She cannot commence journey until he/she has received our approval to enter Singapore.

2. You need to inform the FDW to take a COVID-19 polymerase chain reaction (PCR) test **within 72 hours before departure**. The FDW must present a valid negative test result, in English and from a recognised laboratory, upon check-in and at the Singapore checkpoint upon arrival. The test memo must state these details:

- Test Result
- Date PCR test was taken
- FDW's particulars as indicated on the passport (date of birth, nationality, passport number)

Otherwise, he/she may not be allowed to enter Singapore and you will need to cancel this entry approval.

3. Please inform the FDW to show a print-out of this letter to the airline staff upon check-in before boarding the plane and at the Singapore Immigration & Checkpoints Authority's (ICA) checkpoint upon arrival in Singapore. Otherwise, he/she will not be allowed to enter Singapore and his/her pass may be revoked immediately. You must also ensure that the pass holder's work pass/in-principle approval is valid at the time of entry. Otherwise, he/she will not be allowed to enter Singapore.

4. You are required to pay for the 14-day Stay-Home Notice ("**SHN**") at a dedicated facility (up to \$1,500, including GST) and any COVID-19 tests as required (up to \$200, including GST), even if the FDW does not arrive as planned. You will receive an email within 3 to 5 days after the FDW's arrival in Singapore from 'no-reply@pay.gov.sg' containing a link and instructions for making payment using a credit card. You will need to make payment by 19 Jan 2021. If the FDW is unable to enter Singapore, you must submit a request to cancel the entry approval at least 5 days before the approved arrival date. Otherwise, you must pay the full costs of the swab test and stay at a dedicated SHN facility, even if the FDW does not enter Singapore.

5. You must inform the FDW before his/her arrival that he/she will need to take a COVID-19 test before the end of the SHN period. Transportation will be arranged to send him/her directly from the immigration checkpoint to a dedicated SHN facility. The FDW will have his/her own room, toilet and be provided all meals, so that he/she can avoid physical contact with other individuals. During the SHN, **he/she will not be allowed to leave the dedicated facility**. The FDW shall not have visitors, and he/she shall minimise contact with others during the SHN period.

6. From 01 Jan 2021, the Singapore Government will no longer pay for COVID-19 treatment for a traveller who develops COVID-19 symptoms or tests positive within 14 days of arrival into Singapore. If the

FDW is scheduled to enter Singapore on or after 01 Jan 2021, **you must purchase and maintain COVID-19 medical insurance with coverage of at least \$10,000** for the FDW's medical expenses if he/she develops COVID-19 symptoms or tests positive for COVID-19 within 14 days of arrival in Singapore, except as the Controller may otherwise provide by notification in writing. **You must buy the insurance before the FDW arrives in Singapore.** For avoidance of doubt, you may use your existing medical insurance plans to provide the coverage for the FDW if the insurance plans meet the requirements in this paragraph. You may wish to consider the following COVID-19 insurance plans which meet such requirements:

- [AVA Insurance Agency](#)
- [NTUC Income](#)

7. We will contact the FDW at the mobile number provided in the entry approval application. If his/her number has changed, please update it immediately.

8. Once the FDW arrives in Singapore, he/she will be served an SHN notice at the checkpoint. You must ensure the following:

- Explain and make sure that the FDW understands what he/she should do during the SHN period (see additional work pass conditions for imposition of SHN to be complied with by FDWs, as at **Annex A**).
- Ensure that a print-out of **Annex A** is given to the FDW and retained by him/her.
- Ensure that the FDW complies with the mandatory SHN period upon arrival in Singapore.
- Ensure that the mobile phone prepared pursuant to paragraph 1 of **Annex B** is given to the FDW.
- Inform the FDW to download the Homer mobile app and WhatsApp on his/her mobile phone to enable monitoring and video calls, respectively.
- Ensure the FDW acts on the SMS sent by the authorities, which will be sent within 1 to 3 days of his/her arrival, asking him/her to download the Homer mobile app with the mobile number provided in the entry approval application. Ensure that the FDW has a thermometer to take and report his/her temperature 3 times a day using the Homer app.
- Ensure that the FDW undergoes the COVID-19 related tests, as scheduled by the authorities. The FDW will be notified of the time/date/location of the appointment via SMS. Note that the 14-day SHN period may be extended until the FDW is notified of his/her test results. If the FDW does not receive any SMSes or calls on the appointment for the swab test by the 10th day, he/she should inform MOM at mom.gov.sg/feedbackshn. Failure to go for the tests as scheduled may result in an extension of the SHN period. His/Her pass may also be revoked.
- Arrange for non-emergency medical needs (such as rescheduling follow-up visits for chronic conditions, refilling of prescription, etc.) so that the FDW need not leave the facility during the SHN.

9. You have a joint duty with the FDW to ensure that he/she completes the mandatory 14-day SHN and behaves responsibly during the SHN, in line with any advisories (as amended from time to time) issued by the Government of Singapore. If you are unable to discharge your duties, you should not arrange for the FDW to enter Singapore during this time.

10. The Government of Singapore will not hesitate to take enforcement measures against employment agencies or FDWs who do not comply with the requirements in this letter, gave false information or documents, including commencing criminal proceedings, revoking work passes, withdrawing work pass privileges, issuing demerit points under the Demerit Points system for employment agencies, and revoking or suspending employment agencies' licences.

11. Pursuant to section 7(3) of the Employment Agencies Act ("**EAA**"), the additional conditions at **Annex B** are imposed on you, as the licensee of the employment agency which has applied to MOM for entry approval for an FDW.

12. All terms used in the additional conditions are to be complied by the licensee of the employment agency and the attached new conditions to be complied by the FDW shall have the same meaning as defined in the EAA and the Employment of Foreign Manpower Act ("**EFMA**") and their respective subsidiary legislation.

Yours sincerely

Controller of Work Passes

Annex A - For the Foreign Domestic Worker on Stay-Home Notice at a Dedicated Facility

CONDITIONS FOR A FOREIGN EMPLOYEE WHO IS A DOMESTIC WORKER ("FDW") PLACED ON STAY-HOME NOTICE ("SHN")

Pursuant to section 7(4A) of the Employment of Foreign Manpower Act ("**EFMA**"), the following additional conditions are imposed on you, a foreign employee who is a domestic worker issued with a Work Permit or In-Principle Approval for Work Permit.

2. The Government of Singapore will not hesitate to take enforcement measures against the employers or FDWs who give false information or do not comply with the requirements in this letter, including commencing criminal proceedings, revocation of work passes and withdrawal of work pass privileges.
3. All terms used in the additional conditions to be complied by the FDW below shall have the same meaning as defined in the EFMA and its subsidiary legislation.

ADDITIONAL CONDITIONS OF WORK PASS FOR THE IMPOSITION OF STAY-HOME NOTICE TO BE COMPLIED WITH BY A FOREIGN EMPLOYEE WHO IS A DOMESTIC WORKER ISSUED WITH WORK PERMIT OR IN-PRINCIPLE APPROVAL FOR WORK PERMIT

1. The FDW shall comply with the SHN period which will commence with immediate effect from the time it is issued to the FDW on arrival and will be effective from that day until:
 - a) 14 days subsequent thereafter, and will end at 12 noon on the 15th day; or
 - b) until the results of the COVID-19 test are notified to the FDW, whereupon the SHN period will end immediately,whichever is later.
2. The FDW shall proceed from the airport (or other place of disembarkation) directly to his/her dedicated SHN facility to serve his/her SHN.

3. The FDW shall not leave the dedicated SHN facility during the SHN period unless permitted to do so by the Controller.
4. The FDW shall ensure that he/she has a mobile phone with internet connectivity (e.g. via WIFI or sufficient mobile data) with him/her at all times during the SHN period. He/she shall download WhatsApp on the mobile phone and shall respond within 1 hour when contacted by MOM via phone calls, WhatsApp video calls or Short Message Service (SMS).
5. The FDW shall download the Homer mobile app on his/her mobile phone, once he/she has received MOM's SMS sent within 1 to 3 days of his arrival, to report his/her location and health status thrice daily to MOM (refer to user guide). The FDW must have a thermometer to take and report his/her temperature.
6. The FDW shall not have visitors at the dedicated SHN facility, and he/she shall minimise contact with others during the SHN period.
7. The FDW shall maintain a record of persons he/she comes into close contact with, during the SHN period.
8. The FDW shall act responsibly in line with any advisories (as amended from time to time) issued by the Government of Singapore during the SHN period.
9. The FDW shall undergo any COVID-19 related tests, as required by the Government of Singapore. The date, time and venue of the COVID-19 tests will be made known to the FDW at least one day before the tests. Transport will be provided if the FDW has to travel to the test(s) venue. Failure to take the test as scheduled may result in an extension of the SHN period. The FDW's work pass may also be revoked.

Annex B - For the Licensee of the Employment Agency

ADDITIONAL LICENSING CONDITIONS FOR THE IMPOSITION OF STAY- HOME NOTICE ("SHN") TO BE COMPLIED WITH BY THE LICENSEE OF EMPLOYMENT AGENCY ("EA") WHICH HAS APPLIED FOR APPROVAL TO ENTER SINGAPORE FOR A FOREIGN EMPLOYEE WHO IS A DOMESTIC WORKER ("FDW") ISSUED WITH WORK PERMIT OR IN-PRINCIPLE APPROVAL FOR WORK PERMIT

Before the FDW leaves for Singapore

1. The EA shall inform the FDW that he/she is required to take a COVID-19 polymerase chain reaction (PCR) test within 72 hours before departure. He/She must present a valid negative test result, in English and from a recognised laboratory, upon check-in and at the Singapore checkpoint upon arrival to enter Singapore.
2. Except as the Controller may otherwise provide by notification in writing, the EA shall purchase and maintain for the FDW, COVID-19 medical insurance with coverage of at least \$10,000 to pay for COVID-19 related medical expenses, if he/she develops COVID-19 symptoms or tests positive for COVID-19 within 14 days of arrival in Singapore. The EA shall buy the insurance before the FDW arrives in Singapore, if the FDW is scheduled to enter Singapore on or after 01 Jan 2021. For avoidance of doubt, the EA may use any existing

medical insurance plans to provide the coverage for the FDW if the insurance plans meet the requirements in this condition.

3. The EA shall ensure that a mobile phone paired with a subscriber identification module ("SIM") card with a Singapore telephone number has been procured to allow the FDW to be contactable by the Ministry of Manpower ("MOM") when in Singapore. The mobile phone must have internet connectivity at all times (e.g. via WIFI or sufficient mobile data) and must have the WhatsApp Messenger installed. The EA shall declare the SIM card mobile number in the application to MOM to seek approval for the FDW to enter Singapore. If the number has changed, the EA shall update it immediately.

After the FDW arrives in Singapore

4. The FDW shall comply with the SHN period which will commence with immediate effect from the time it is issued to the FDW on arrival and will be effective from that day until:
 - a) 14 days subsequent thereafter, and will end at 12 noon on the 15th day; or
 - b) until the results of the COVID-19 test are notified to the FDW, whereupon the SHN will end immediately,

whichever is later.

5. The EA shall bear the full costs of the FDW's stay at a dedicated SHN facility during the SHN period; and shall bear the full costs of all COVID-19 tests for the FDW. The EA shall fully pay for these costs before the end of the SHN period. These costs are payable even if the FDW does not enter Singapore or does not need to take the test(s), unless otherwise permitted by the Controller.
6. The EA shall ensure that the FDW fully complies with the additional work pass conditions imposed on the FDW for the SHN period.
7. The EA shall explain and ensure that the FDW understands the additional work pass conditions that the FDW has to comply with, and the advisories that he/she has to observe.
8. The EA shall ensure that a physical copy of the additional work pass conditions is provided to and retained by the FDW.
9. The EA shall ensure that the mobile phone, which is prepared pursuant to paragraph 1 above, is given to the FDW and retained by him/her for the SHN period.
10. The EA shall ensure that the FDW downloads WhatsApp on his/her mobile phone and responds within 1 hour when contacted by MOM via phone call, WhatsApp or Short Message Service (SMS).
11. The EA shall ensure that the FDW downloads the Homer mobile app on his/her mobile phone, once the FDW has received the SMS sent by the Government within 1 to 3 days of his/her arrival, to report his/her location and health status thrice daily to MOM (refer to user guide). The FDW must have a thermometer to take and report his/her temperature.
12. The EA shall ensure that the FDW undergoes all COVID-19 related tests as scheduled. The FDW will be notified of the time/date/location of the appointment via SMS. Transport will be

provided if the FDW has to travel to the test venue. Failure to go for the tests as scheduled may result in an extension of the SHN period. The FDW's pass may also be revoked.

13. The EA shall ensure that he/she makes the necessary arrangements for the FDW's non-emergency medical needs (such as arranging a visit to a Public Health Preparedness Clinic (PHPC) or General Practitioner (GP) clinic nearest to the FDW's SHN place of residence, re-schedule follow-up visits for chronic conditions, refilling of prescription, etc).

For Commissioner for Employment Agencies

This is a computer-generated email. Please do not reply.

MOM - Request for approval by employment agent to allow FDW or confinement nanny to enter Singapore

<https://form.gov.sg/5ff17c8d8ce67600112ced7a>

Reference Number	5ff5452e2d092b0012a3c568
Time Submitted	Wed, 06 Jan 2021 01:05:50 PM
Details of employer	
Employer's name	WONG TZU SEAN SERENE (WANG SHIXIAN SERENE)
Employer's NRIC or FIN	S8305311I
Employer's mobile number	+6596340934
Employer's email	MARKANDSERENE@GMAIL.COM
Details of employment agent	
Agent's name	UNITED CHANNEL SERVICES PTE LTD
Agent's email	admin3@unitedchannel.net
Agent's mobile number	+6583990132
Details of FDW/nanny	
Worker's name	IIS YUSTIANAWATI
Foreign identification number (FIN)	G8969709W
Singapore mobile number	+6583029027
Will the FDW/nanny depart from, transit through or visit any of the countries/regions listed below?	No
Planned date of arrival in Singapore	12 Jan 2021
FDW/nanny will be departing from:	Other countries/regions
Country/Region departing from	Indonesia
Will the FDW/nanny visit or transit through any other countries/regions within 14 days before entering Singapore?	No
Would you like to request for the FDW/nanny to share a room at the dedicated SHN facility with another FDW/nanny?	No

Declaration to the Controller of Work Passes, Ministry
of Manpower:

I declare that:

I have obtained the employer's written consent to submit this request., I have checked and confirm there are flights/transport for the FDW/nanny to enter Singapore on her planned arrival date., I will buy medical insurance with a coverage of at least \$10,000 for the FDW's/nanny's medical expenses if she develops COVID-19 symptoms or tests positive within 14 days of arrival in Singapore. I will buy the insurance before she arrives in Singapore., I will ensure the FDW/nanny takes a COVID-19 polymerase chain reaction (PCR) test within 72 hours before departure., I have informed and obtained the FDW's/nanny's confirmation that she will serve a 14-day Stay-Home Notice (SHN) at a dedicated SHN facility upon entering Singapore. (Otherwise, DO NOT submit this request.), I will ensure the FDW/nanny goes for the COVID-19 test in Singapore during her assigned slot., I will pay for her COVID-19 test (up to \$200 including GST) and stay at the dedicated SHN facility (\$1,500 including GST). I understand that I must still pay for these costs even if the FDW/nanny does not arrive as planned. Otherwise, MOM will take action against the employment agency and the FDW/nanny, including rejecting any new entry approval requests., I understand if there are any changes to the FDW's/nanny's travel declarations indicated here, I must cancel the entry approval, if applicable, before submitting a new request to bring her into Singapore., I understand the entry approval requirements are subject to change. The FDW/nanny and I will comply with the prevailing requirements., I have read the additional responsibilities and my employment agency will fulfil them. Failing which, MOM may take action against my employment agency and the FDW/nanny, including revoking her Work Permit., By submitting this form, I understand that the information given will be submitted to the Controller or an authorised officer who may act on the information given by me. I further declare that the information provided by me is true and to the best of my knowledge and belief. I made it knowing that I will be liable to prosecution and rejections of subsequent entry approval applications if I have stated in it anything which I know to be false and do not believe to be true., I understand the clauses within this form are governed by Singapore law, and agree to submit to the exclusive jurisdiction of the courts of Singapore.

CorpPass Validated UEN

201012751K

CorpPass Validated UID

G6028933L