



Authorisation Form for Foreign Domestic Worker Work Pass Transactions

This authorisation letter shall only be valid for 14 days from the date of employer's authorisation, and only applies to the application / renewal / transfer / cancellation of the foreign domestic worker(s) listed below. To ensure proper authorisation, employers are to indicate NA for rows that are not filled.

*The softcopy of this form contains macros and can only be used with MS Word 2007 version or later. Please print out the PDF version and fill it in hardcopy if you do not have the required software.

Declaration by Employer			
Employer Name		Teoh Sui Chan	
NRIC No./ FIN		S262345/D	
Contact No.		81619009	
Signature and Date		X <i>[Signature]</i> 23/3/17	
S/N	Name of Foreign Domestic Worker(s)	Passport / FIN / WP No.	Authorised Transaction
1	NUR DARSUNI BT SYINGAN HATTA	008475520	CK WP
2			
<input checked="" type="checkbox"/> I hereby declare that I am authorising _____ (Name and licence no. of employment agency) to perform the above work pass transaction(s) on my behalf.			
Fill in only if applicable.			
<input type="checkbox"/> I hereby authorise _____ (Full name as in NRIC/Passport), _____ (NRIC/Passport No.), to submit this authorisation form on my behalf. A copy of the representative's NRIC/Passport is enclosed with this authorisation form.			

Declaration by EA	
<input checked="" type="checkbox"/> I have spoken to and verified with employer to confirm his / her authorisation.	
<input type="checkbox"/> I have spoken to and verified with employer that the person submitting this form to the EA is authorised to do so on behalf of the employer.	
<input checked="" type="checkbox"/> I declare that I have ensured all necessary fields are filled in prior to making the abovementioned work pass transactions.	
<input checked="" type="checkbox"/> I declare that the information provided on this form is true and correct.	
Name of EA personnel	Hew Wei Bing
Registration No.	R1547424
Signature and Date	<i>[Signature]</i> 23/3/17

tigerair

your flight confirmation

This is not a boarding pass
booking reference
booking date

XE526E
Sun, 22 Jan 2017 (UTC)



All times displayed are local

TR2260 Thu, 30 Mar 2017

Depart Singapore (SIN)
Singapore - Changi Airport - Terminal 2
Arrive Surabaya (SUB)
Surabaya - Juanda Airport

08:15

09:35

Check-in: Thu, 30 Mar 2017 06:15

passenger details

Flight no.: TR2260

Ms NUNI DARSUNI BT
SUGIMAN WATIR

Services:
Mutton Biryani Meal
Web Check-in

Carry-on
Baggage

10kg

Checked
Baggage

20kg

Seat
Selector

5A

Tigerbites

Tigerinsure

BoardMeFirst

TigerConnect

payment details

Total Fare/Airfare	SGD	133.00
Fare		45.00
Passenger Security Service Charge		8.00
Aviation Levy		6.10
Passenger Service Charge		19.90
Service Fees		54.00
Insurance Paid	SGD	8.99
Policy Number		TRPSGAA0587415
Total Paid	SGD	141.99

contact details

Mr Leong Jin Kuan
BLK 337D TAH CHING ROAD #20-17
SINGAPORE
614337
Singapore

Mode of payment	Payment date	Pricing Currency	Transaction Currency	Status
MasterCard XXXXXXXXXXXX8930	22 Jan 2017	SGD 141.99	SGD 141.99	Approved

Important Information

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MINUTES

Check-in counters open **2 hours** before departure and close strictly **45 minutes** prior to scheduled departure time. For all flights to/from **Dhaka and India** and all **Scot flights**, check in opens **3 hours** prior to departure and closes **1 hour** before departure. For flights departing from **Yangon**, check in opens **2 hours and 45 minutes** prior to departure and closes **1 hour** before departure.

T2

Location of Check-in Counters in Singapore Changi Airport Terminal 2:

- Row 11 - Group Check-in
 - For 10 or more passengers travelling on the same booking.
- Row 11 - tigerPLUS Check-in
 - Available for tigerPLUS passengers.
- Row 11 - Web Check-in
 - For Singaporeans and other nationalities departing from Singapore only.
- Row 12 - Common Row Check-in
 - From 4:00am for all passengers, and advance check-in for same-day flights.



Passengers travelling on **TR-designated** flights are allowed two (2) pieces of carry-on luggage provided that each item does not exceed the dimensions of 54cm X 38cm X 23cm, with a maximum total combined weight of 10kg. This includes, but is not limited to, laptop bags, backpacks and haversacks, and ladies' handbags. On **TZ-designated** flights, the standard allowance is limited to one piece of up to 7kg (+ 3kg additional allowance if a laptop is carried).



Passengers are required to pay local departure taxes directly to the authorities upon departure from all Philippines Stations except Manila. For departure from Manila and all other countries, local departure taxes are already included in the ticket.



If you have purchased the **tigerconnect** airport transfer feature online as part of your **connecting** flights, please proceed to Transfer Lounge E within the transit area in Singapore Changi Airport Terminal 2 to collect a boarding pass for your onward flight.



If you have a connecting flight but have not opted to purchase **tigerconnect**, you will have to clear immigration in Singapore, collect your luggage and then check-in for your onward flight. Please ensure that you have the relevant travel documents to enter Singapore.



Please contact the operating carrier for additional optional add-ons and ancillary products. If you have purchased any optional add-ons or additional checked baggage allowance on our partner airline's flight, you will receive a separate itinerary from our partner airline. This will be your only reference for optional add-ons purchased on the partner airline. Please ensure that you have all relevant itineraries upon check-in at the respective airlines' airport counters.



If you have purchased a car rental through tigerair, you will receive a separate e-voucher from our partners at Car Trawler. It is essential that you produce a printed copy of this e-voucher when picking up your car in order to enjoy the special rate negotiated for you. Failure to do so may result in the car rental agency charging you at local rates instead.



Changes to **TR-designated** flights are accepted up to four (4) hours prior to scheduled departure time. Flight and date changes to bookings containing **TZ-designated** flights are accepted up to forty-eight (48) hours prior to scheduled departure time, only via the Tigerair Call Centre.