



Authorisation Form for Foreign Domestic Worker Work Pass Transactions

This authorisation letter shall only be valid for 14 days from the date of employer's authorisation, and only applies to the application / renewal / transfer / cancellation of the foreign domestic worker(s) listed below. To ensure proper authorisation, employers are to indicate NA for rows that are not filled.

*The softcopy of this form contains macros and can only be used with MS Word 2007 version or later. Please print out the PDF version and fill it in hardcopy if you do not have the required software.

Declaration by Employer

Employer Name Lee Mee Fong

NRIC No./ FIN S 1529859 F

Contact No. 91478528

Signature and Date

S/N	Name of Foreign Domestic Worker(s)	Passport / FIN / WP No.	Authorised Transaction
1	LIM LIM HUIKE	O 93477634	
2			

☒ I hereby declare that I am authorising _____ (Name and licence no. of employment agency) to perform the above work pass transaction(s) on my behalf.

Fill in only if applicable.

☐ I hereby authorise _____ (Full name as in NRIC/Passport),
_____ (NRIC/Passport No.), to submit this authorisation form on my behalf. A copy of the representative's NRIC/Passport is enclosed with this authorisation form.



Declaration by EA

- ☐ I have spoken to and verified with employer to confirm his / her authorisation.
- ☐ I have spoken to and verified with employer that the person submitting this form to the EA is authorised to do so on behalf of the employer.
- ☐ I declare that I have ensured all necessary fields are filled in prior to making the abovementioned work pass transactions.
- ☐ I declare that the information provided on this form is true and correct.

Name of EA personnel

Registration No.

Signature and Date



your flight confirmation

This is not a boarding pass.
booking reference
booking date

YBPGJN
Sun, 12 Feb 2017 (UTC)



All times displayed are local

departing flights

TR2822 **Mon, 20 Feb 2017**

Depart Singapore (SIN) 07:20
Singapore - Changi Airport - Terminal 2
Arrive Yangon (RGN) 08:45
Yangon - Yangon International - Terminal 1

Check-in: Mon, 20 Feb 2017 04:35

passenger details



Flight no.: TR2822	SIN-RGN	Carry-on Baggage	Checked Baggage	Seat Selector	Tigerbites	Tigerinsure	BoardMeFirst	TigerConnect
Ms Htkie Lin Lin	Services:	10kg	25kg					

payment details

	SGD	
Total Fare/Airfare	161.62	
Fare	79.00	
Myanmar Adv Psgr Facilitation Charge	4.62	
Airport Passenger Security Service Charge	8.00	
Govt. Aviation Levy	6.10	
Airport Passenger Service Charge	19.90	
Service Fees	44.00	
Total Paid	161.62	

contact details

Ms Htkie Lin Lin
Blk 253, Bishan St22, #07-430
Singapore Others
570253
Singapore

Mode of payment	Payment date	Pricing Currency	Transaction Currency	Status
MasterCard XXXXXXXXXX3375	12 Feb 2017	SGD 161.62	SGD 161.62	Approved

Important Information

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MINUTES

Check-in counters open **2 hours** before departure and close strictly **45 minutes** prior to scheduled departure time. For all flights to/from **Dhaka and India** and all **Scoot flights**, check in opens **3 hours** prior to departure and closes **1 hour** before departure. For flights departing from **Yangon**, check in opens **2 hours and 45 minutes** prior to departure and closes **1 hour** before departure.

T2

Location of Check-in Counters in Singapore Changi Airport Terminal 2:

- | | |
|------------------------------|--|
| Row 11 > Group Check-in | - For 10 or more passengers travelling on the same booking. |
| > tigerPLUS Check-in | - Available for tigerPLUS passengers. |
| > Web Check-in | - For Singaporeans and other nationalities departing from Singapore only. |
| Row 12 > Common Row Check-in | - From 4:00am for all passengers, and advance check-in for same-day flights. |



Passengers travelling on **TR-designated** flights are allowed two (2) pieces of carry-on luggage provided that each item does not exceed the dimensions of 54cm X 38cm X 23cm, with a maximum total combined weight of 10kg. This includes, but is not limited to, laptop bags, backpacks and haversacks, and ladies' handbags. On **TZ-designated** flights, the standard allowance is limited to one piece of up to 7kg (+ 3kg additional allowance if a laptop is carried).



Passengers are required to pay local departure taxes directly to the authorities upon departure from all Philippines Stations except Manila. For departure from Manila and all other countries, local departure taxes are already included in the ticket.



If you have purchased the **tigerconnect** airport transfer feature online as part of your **connecting** flights, please proceed to Transfer Lounge E within the transit area in Singapore Changi Airport Terminal 2 to collect a boarding pass for your onward flight.



If you have a connecting flight but have not opted to purchase **tigerconnect**, you will have to clear immigration in Singapore, collect your luggage and then check-in for your onward flight. Please ensure that you have the relevant travel documents to enter Singapore.



Please contact the operating carrier for additional optional add-ons and ancillary products. If you have purchased any optional add-ons or additional checked baggage allowance on our partner airline's flight, you will receive a separate itinerary from our partner airline. This will be your only reference for optional add-ons purchased on the partner airline. Please ensure that you have all relevant itineraries upon check-in at the respective airlines' airport counters.



If you have purchased a car rental through tigerair, you will receive a separate e-voucher from our partners at Car Trawler. It is essential that you produce a printed copy of this e-voucher when picking up your car in order to enjoy the special rate negotiated for you. Failure to do so may result in the car rental agency charging you at local rates instead.



Changes to **TR-designated** flights are accepted up to four (4) hours prior to scheduled departure time. Flight and date changes to bookings containing **TZ-designated** flights are accepted up to forty-eight (48) hours prior to scheduled departure time, only via the Tigerair Call Centre.



Smoking is not permitted on any of our flights.

