



XU GUOJUN
281 YISHUN STREET 22
#01-356
SINGAPORE 760281



05 Mar 2019

Your helper's work permit has been renewed

Dear XU GUOJUN

This letter confirms that you can keep your helper. Her new work permit will expire on 01 May 2021.

There is a letter with this one that you need to print and give to your helper. It acts as a temporary work permit while you wait for your helper's new permit.

MOM will send your helper a new work permit in the next four to five days, once we have checked all the information in your renewal application. The new permit will only be released to any of the authorised recipients whom you have named. We will send you an SMS one working day before we deliver the permit. Your helper's new work permit has a QR code which will display her work permit details when scanned using the **SGWorkPass** App (refer to the guide attached for more details).

MOM is unable to accept requests to change delivery times. However, if we fail the first time, we will try to deliver the permit again a few days later — we will send you another SMS. If we are unable to deliver after two attempts, you will be asked to collect the permit from the MOM Services Centre in Bendemeer.

You can check the status of your delivery through Work Permit Online. Click Enquire > Card Delivery / Collection Status.

Yours sincerely

Pansy Chow
For the Controller of Work Passes

PAYMENT REFERENCE
CF8F05058B8B1B

RECEIPT NO
R00001355516

HELPER'S NAME
MUNDRIKAH

FIN
G6825306W



You can check the latest work pass details using the SGWorkPass App



Employers and helpers can use the SGWorkPass App to scan the QR code on the work permit card to view the latest pass details. For more information on the App, please visit www.mom.gov.sg/sgworkpass

Benefits of the new work pass card and SGWorkPass App

- Allows you and your helper to check her latest pass details (e.g. pass status and expiry date)
- Available 24/7
- Helpers can continue to use the same card upon the work pass renewal



1 Download SGWorkPass App

Available on Android and iOS for free.



2 Scan QR code on the card

- a) Open the **SGWorkPass** app.
- b) Scan the QR code.



- c) The latest pass information will be displayed.

