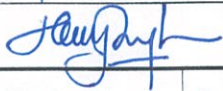





Authorisation Form for Foreign Domestic Worker Work Pass Transactions

This authorisation letter shall only be valid for 14 days from the date of employer's authorisation, and only applies to the application / renewal / transfer / cancellation of the foreign domestic worker(s) listed below. To ensure proper authorisation, employers are to indicate NA for rows that are not filled.

*The softcopy of this form contains macros and can only be used with MS Word 2007 version or later. Please print out the PDF version and fill it in hardcopy if you do not have the required software.

Declaration by Employer			
Employer Name	Lee Huey Feng		
NRIC No. / FIN	S74733592		
Contact No.	91879112 / 98366153 / 97852963		
Signature and Date	 19 mar '18		
S/N	Name of Foreign Domestic Worker(s)	Passport / FIN / WP No.	Authorised Transaction
1	Melanie Colas Saldivia	0 27723802	Transfer
2			
<input checked="" type="checkbox"/> I hereby declare that I am authorising _____ (Name and licence no. of employment agency) to perform the above work pass transaction(s) on my behalf.			
<u>Fill in only if applicable.</u>			
<input type="checkbox"/> I hereby authorise _____ (Full name as in NRIC/Passport), _____ (NRIC/Passport No.), to submit this authorisation form on my behalf. A copy of the representative's NRIC/Passport is enclosed with this authorisation form.			

Declaration by EA	
<input checked="" type="checkbox"/> I have spoken to and verified with employer to confirm his / her authorisation.	
<input type="checkbox"/> I have spoken to and verified with employer that the person submitting this form to the EA is authorised to do so on behalf of the employer.	
<input checked="" type="checkbox"/> I declare that I have ensured all necessary fields are filled in prior to making the abovementioned work pass transactions.	
<input checked="" type="checkbox"/> I declare that the information provided on this form is true and correct.	
Name of EA personnel	Palma Sharon Asuncion
Registration No.	R1105865
Signature and Date	 19 MAR 2018



United Channel

Cancellation Request (for other Country)

I, Melanie Cobis Saldivia of Passport no. _____

and Work Permit No. 0 27723802 hereby request to be sent to _____

(Place of Repatriation) Instead of my home country upon the cancellation of my work permit.

FDW's Signature: _____

Date: _____

Employer's Undertaking

I, Lee Huey Feng holder of Nric/Fin No. S74733592

Have no objection to the request of my Foreign Domestic Worker (FDW) named above to be

Sent to _____ instead of her home country and I hereby authorized
(Place of Repatriation)

UNITED CHANNEL to cancel my FDW's work permit on _____ and she shall be

Repatriated within 14 days by flight/ferry/Coach No. _____ reporting to
(Flight Number)

Immigration _____ checkpoint.

Employer's Signature: Lee Huey Feng

Date: 19 Mar '18

EA Personnel Name Reg No. _____ Signature: _____

Date: 19 Mar '18

To:
Work Permit Department
Ministry Of Manpower
18 Havelock Road
Singapore 059764

Dear Sir / Madam

CONSENT TO TRANSFER FOREIGN DOMESTIC WORKER

FOREIGN DOMESTIC WORKER Melanie Colas Saldivia

WORK PERMIT 0 27723802

DATE OF APPLICATION _____

I, Lee Huey Feng of NRIC / Passport No S7473359Z
(Name of Current Employer)

Agree to release my Foreign Domestic Worker named above to the prospective employer

(Name of Prospective Employer)

Pending the outcome of the application, I undertake all responsibilities for the employment of the said Foreign Domestic Worker and will extend her work permit (if necessary).

If the application is not approved, I will repatriate this worker.

x. 
Signature of Current Employer