



KOH SWEE KENG BETTY  
4 JALAN IKAN MERAH  
THOMSON PARK  
SINGAPORE 578035



094277582050218

For Immigration Use (To clear by FIN)

G8614471P

12 Feb 2018

## Your helper needs to report for card registration

Dear KOH SWEE KENG BETTY

Your helper now needs to visit the MOM Services Centre – Hall C by **19 Feb 2018** for card registration. Please go to <https://services.mom.gov.sg/appointment> to make an appointment.

There is a letter attached that you need to give to your helper. It acts as a temporary work permit while she waits for her card. **When your helper goes to the MOM Services Centre, make sure she brings her temporary work permit letter, the appointment letter and her original passport.**

Provided any documents you uploaded as part of your application are in order, we will deliver the work permit within five working days of the helper being registered at the MOM Services Centre. The card will only be handed over to the recipients whom you have named, and only if they show a photo ID. We will send them an SMS one working day before we deliver it.

MOM is unable to accept requests to change delivery times. However, if we fail the first time, we will try to deliver the card again a few days later — we will send the recipients another SMS. If we are unable to deliver after two attempts, you will be asked to collect the card from the MOM Services Centre in Bendemeer.

PAYMENT REFERENCE  
35A8C60443493D

RECEIPT NO  
I00000931201

HELPER'S NAME  
ZAR ZAR WAI

FIN  
G8614471P

WPNO  
0 94277582

DATE OF APPLICATION  
05 FEB 2018

WORK PERMIT EXPIRY DATE  
05 FEB 2020

DATE OF BIRTH  
04 MAY 1994

GENDER  
FEMALE

NATIONALITY  
MYANMAR

PASSPORT NO.  
MC980055

PASSPORT EXPIRY DATE  
28 JAN 2023

OCCUPATION  
FOREIGN DOMESTIC WORKER

EMPLOYER'S NAME  
KOH SWEE KENG BETTY



You can check the status of your delivery through Work Permit Online. Go to Enquire > Card Delivery / Collection Status.

Yours sincerely

Pansy Chow  
For the Controller of Work Passes

**⚠ IMPORTANT**

- If your helper fails to report to the MOM Services Centre — Hall C for card registration, her work permit may be revoked.